

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES  
COMMITTEE OF THE WHOLE  
AGENDA**

**TUESDAY, APRIL 7, 2026**

**4:00 p.m.**

**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

- I. CALL TO ORDER (Committee Chair Crete)**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CHANGES TO AGENDA**
- V. APPROVAL OF AGENDA**
- VI. MINUTES (3/10/2026)**
- VII. PUBLIC INPUT (3 Minute Maximum Per Person)**
- VIII. PETITIONS AND COMMUNICATIONS**
  - A. Board of Commissioners: Purchase of Revize ADA Compliance Software 2026**
  - B. Bay County Sheriff**
    - 1. OHSP Traffic Enforcement Grant FY 2027 (Seeking Board approval to apply for and accept grant; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
    - 2. BCBS Inmate Services Contract 2026 (Seeking Board approval of Inmate Administrative Services Contract (ASC) between Bay County (Sheriff) and Blue Cross Blue Shield for the period of May 2026 to April 2027; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
    - 3. 2026 MCOLES Continuing Professional Education (CPE) Pilot Program 2026 (Seeking Board authorization to accept grant award; authorization for Board**

**Chair to sign; approval of required budget adjustments – proposed resolution attached)**

- 4. Byrne Justice Community Project Funding FY 2027 (Seeking Board approval to apply for and accept grant; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
  - 5. Pinconning Area School Resource Officer - 2026-2027 (Seeking Board approval of Resource Officer Agreement for the school year (2026) to the end of the school year (2027); authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
  - 6. Bay City Public School Resource Officer Agreement - 2026-2027 (Seeking Board approval of Resource Officer Agreement for the school year (2026) to the end of the school year (2027); authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
  - 7. Bangor Township and Bangor School Resource Officer Contract - 2026-2027 (Seeking Board approval of Resource Officer Agreement for the school year (2026) to the end of the school year (2027); authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
  - 8. Legislative Directed Spending Items Grant FY 2026 (Seeking Board approval to apply for and accept grant; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
- C. Health Officer: Participation in Community Events and Authorization for Vendor Agreements and Liability Coverage (2026–2031) (Seeking Board approval of the Health Departments participation in Community Events; authorization of Agreements including those requiring liability insurance coverage for the period of 2026 through 2031, provided no additional unbudgeted funds are required; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
- D. Community Corrections:**
- 1. Bureau of Justice Assistance (BJA) Grant FY 2025 (Seeking Board approval to apply for and accept grant; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
  - 2. Michigan Department of Corrections (MDOC) Grant FY 2027 (Seeking Board approval to apply for and accept grant; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

**E. Environmental Affairs & Community Development Department:**

- 1. Release RFP for Professional Consulting Services for Bay County Materials Management Plan 2026 (Seeking Board approval for the release of a Request for Proposals (RFP) for professional consulting services to assist in the development of Bay County's Materials Management Plan, in accordance with Bay County's Purchasing Policy)**
- 2. Mosquito Control: EGLE Scrap Tire Cleanup Grant 2026 (Seeking Board approval to apply for and accept grant; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

**F. Department on Aging Director: Region VII Letter of Intent 2027 (Seeking Board authorization for the Director of the Bay County Department on Aging to submit the required letter of intent and to prepare and submit the full FY 2027 grant application to Region VII Area Agency on Aging; authorization for Board Chair to sign all necessary grant-related documents, including but not limited to the grant application, Statement of Budget Allocation, Multi-Year Service Provider Designation, Assurances of Compliance, FY 2027 Contract Addendum, and the Agreement for Recipient of Supplemental Cash-in-Lieu of Payment; approval of required budget adjustments – proposed resolution attached)**

**G. Recreation & Facilities Director: 2026 Swim Lesson Partnership Agreement - Essexville Hampton Public Schools \$10,000 (Seeking Board approval of Agreement; approval of required budget adjustments – proposed resolution attached)**

**H. Corporation Counsel: Prosecutor Office Conflicts/Extension of Retention of Special Assistant Attorney General and Part-Time Support Staff (Seeking Board authorization for Board Chair to execute an Agreement drafted by Corporation Counsel to extend the retention of Jurij Fedorak as Special Assistant Attorney General to address the remaining conflicted cases pending in the Prosecutor's Office and extend the retention of the temporary part-time legal assistant to assist the SAAG through the end of December 2026; authorization for any budget adjustments as may be necessary, with funds allocated to be utilized from the Prosecuting Attorney's budget)**

**I. Personnel Director:**

- 1. Animal Services: Two Temporary Part-Time Kennel Attendant Position 2026 (Seeking Board approval to hire of two part-time temporary summer Kennel Attendants each at 20 hours per week for 16 weeks from May until August 30, 2026; approval of required budget adjustments – proposed resolution attached)**

**J. Finance:**

1. **Analysis of General Fund Equity 2025-2026 (Receive)**
2. **Update Regarding Executive Directive #2007-11 (Receive)**
3. **Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Finance Reporting (Receive)**
4. **Purchasing: IFB 2026-02 Bay County Jail Chiller Replacement (Seeking Board to receive the notification of intent to award the IFB 2026-02 Bay County Jail Chiller Replacement to Johnson Controls; approval of required budget adjustments – proposed resolution attached)**
5. **Purchasing: RFQu 2026-01 Bay County Medical Examiner (Seeking Board to receive the notification of intent to award RFQu 2026-01 for Medical Examiner Services to Dr. William Morrone; approval of required budget adjustments – proposed resolution attached)**

**K. Payables – General (Proposed resolution attached)**

**L. Office of Assigned Counsel – February 2026 Report (Receive)**

- IX. REFERRALS**
- X. UNFINISHED BUSINESS**
- XI. NEW BUSINESS**
- XII. CLOSED SESSION (IF REQUIRED)**
- XIII. MISCELLANEOUS**
- XIV. ANNOUNCEMENTS**
- XV. ADJOURNMENT**

**PLEASE NOTE THE CHANGE:** The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

**If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting ([paigen@baycountymi.gov](mailto:paigen@baycountymi.gov)).**

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130



## BAY COUNTY BOARD OF COMMISSIONERS

515 Center Avenue, Suite 405, Bay City, MI 48708-5125

Tel: (989) 895-4136 | Fax: (989) 895-4226

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**TIM BANASZAK**  
CHAIRMAN  
2<sup>ND</sup> DISTRICT

To: Bay County Board of Commissioners  
From: Alex Poirier, Board Advisor  
Date: April 2, 2026  
RE: ADA Title II Digital Accessibility Compliance – Software Acquisition (Revize)

**VAUGHN J. BEGICK**  
VICE CHAIRMAN  
3<sup>RD</sup> DISTRICT

### REQUEST:

Bay County Board of Commission staff are requesting approval to purchase ADA-related digital accessibility software and services through Revize to assist the County in complying with new federal ADA Title II digital accessibility requirements.

**CHRISTOPHER T. RUPP**  
SERGEANT AT ARMS  
5<sup>TH</sup> DISTRICT

### BACKGROUND:

The U.S. Department of Justice has issued a final rule under Title II of the Americans with Disabilities Act (ADA) requiring all state and local governments to ensure that public-facing digital content—including websites, documents, and online services—meets Web Content Accessibility Guidelines (WCAG) 2.1 Level A and AA standards.

**KATHY NIEMIEC**  
1<sup>ST</sup> DISTRICT

Bay County is required to comply with these standards by April 24, 2026. Failure to comply exposes the County to potential enforcement actions, legal liability, and financial penalties.

**LARRY BESON**  
4<sup>TH</sup> DISTRICT

A significant portion of the County’s digital content—particularly PDF documents such as agendas, minutes, and reports—does not currently meet accessibility standards and would require substantial manual remediation. Given the volume of documents and ongoing publishing requirements, compliance will necessitate the use of automated accessibility tools in conjunction with updated internal processes.

**JESSE DOCKETT**  
6<sup>TH</sup> DISTRICT

To assist with compliance efforts, the Information Systems Department has evaluated software solutions and identified Revize’s RZ ClearDocs and Agenda Builder tools as a viable option to improve accessibility of public-facing documents by converting PDFs into WCAG-aligned HTML formats.

**JEROME CRETE**  
7<sup>TH</sup> DISTRICT

**ALEX POIRIER**  
BOARD ADVISOR  
Poiriera@baycountymi.gov

**LINDSEY ARSENAULT**  
BOARD COORDINATOR  
Arsenaultl@baycountymi.gov

It should be noted that while this software improves accessibility, it does not guarantee full ADA compliance and must be supplemented with internal content management practices and oversight.

**FINANCE:**

The proposed Revize agreement includes a one-time set-up fee of \$2,000 and annual software and hosting costs of \$7,850, for a total first-year cost of \$9,850. Ongoing annual costs after the first year are estimated at \$7,850. While this represents a new expenditure, it is a necessary cost to reduce the County's exposure to significantly higher costs associated with ADA non-compliance, including potential litigation, fines, and the need for retroactive remediation of digital content.

**RECOMMENDATION:**

It is recommended that the Bay County Board of Commissioners approve the acquisition of Revize accessibility software and authorize the appropriate County officials to execute the agreement. This action will allow the County to take a proactive approach toward ADA compliance, reduce legal risk, and improve accessibility of County services for all residents.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/7/2026)
- WHEREAS,** The U.S. Department of Justice has issued a final rule under Title II of the Americans with Disabilities Act (ADA) requiring state and local governments to ensure that public-facing digital content, including websites, documents, and online services, complies with Web Content Accessibility Guidelines (WCAG) 2.1 Level A and AA standards; and
- WHEREAS,** Bay County is required to comply with these federal requirements by April 24, 2026, and failure to comply may result in enforcement actions, legal liability, and financial penalties; and
- WHEREAS,** A significant portion of Bay County’s digital content, particularly PDF documents such as agendas, minutes, and reports, does not currently meet accessibility standards and would require substantial manual remediation; and
- WHEREAS,** Due to the volume of documents and ongoing publishing requirements, compliance will necessitate the use of automated accessibility tools in conjunction with updated internal processes; and
- WHEREAS,** The Bay County Information Systems Department has evaluated available software solutions and identified Revize’s RZ ClearDocs and Agenda Builder tools as a viable option to improve accessibility of public-facing documents by converting PDFs into WCAG-aligned HTML formats; and
- WHEREAS,** The proposed agreement with Revize includes a one-time set-up fee of \$2,000 and annual software and hosting costs of \$7,850, for a total first-year cost of \$9,850, with ongoing annual costs of \$7,850 thereafter; and
- WHEREAS,** A budget adjustment is necessary, with funds to be drawn from the General Fund balance in the amount of \$9,850 for 2026. Funding will be incorporated into future budgets; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the purchase of ADA-related digital accessibility software and services through Revize to assist the Bay County in complying with ADA Title II digital accessibility requirements, with the funds for this purchase to come from the General Fund, Fund Balance; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute any documents related to this Agreement following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Board of Commissioner – Purchase of Revize ADA Compliance Software 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



***Troy R. Cunningham***  
*Sheriff Of Bay County*

**Christopher D. Mausolf**  
Undersheriff

**Troy A. Stewart**  
Jail Administrator

TO: Jerome Crete, Committee Chair, Committee of the Whole  
FROM: Sheriff Troy R. Cunningham  
DATE: March 18, 2026  
REF: OHSP Traffic Enforcement Grant FY 2027

**Request:** To re-apply and accept the OHSP Traffic Enforcement Grant Renewal.

**Background:** For the past several years, the Sheriff's Office has been awarded traffic enforcement grants offered through the Michigan Office of Highway Safety Planning (OHSP). Safety Belt and Impaired Driving Enforcement are among the enforcement grant programs the Sheriff's Office has participated in with OHSP grant funding. Each of the grant programs offered is aimed at reducing the number of serious and fatal accidents in Bay County through additional enforcement patrols.

**Finance Economics:** An opportunity is again being offered to the Sheriff's Office for 2027. The previous year's funding level was about \$43,000 and it is expected to be about \$46,000. There are no additional funds required from the County to participate in this OHSP grant. The grant provides for deputies' wages during additional scheduled patrols throughout 2027.

**Recommendation:** For the board to approve all necessary documents related to the grant application; if grant is awarded, all grant documents related to the grant agreement on behalf of Bay County. Further, requesting the Board to approve all necessary documents and authorize to continue in 2027 for the OHSP Safety Belt and Impaired Driving Enforcement Grant and to make necessary budget adjustments.

CC: Undersheriff Christopher D. Mausolf  
Scott Trepkowski, Finance Director  
Kim Priessnitz, Assistant Finance Director  
Lindsay Arsenaault, BOC  
Jayson Hoppe, Corporation Counsel  
Travis Schumann, Finance  
Sgt. Michael Shore  
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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/7/2026)
- WHEREAS,** For the past several years, the Bay County Sheriff’s Office has been awarded traffic enforcement grants offered through the Michigan Office of Highway Safety Planning (OHSP); and
- WHEREAS,** Safety Belt and Impaired Driving Enforcement are among the enforcement grant programs the Sheriff’s Office has participated in through OHSP grant funding; and
- WHEREAS,** Each grant program aims to reduce the number of serious and fatal accidents in Bay County through additional enforcement patrols; and
- WHEREAS,** The Sheriff’s Office is again being offered an opportunity to participate in 2027, with funding expected to be similar to the previous year’s amount of \$43,000 and it is expected to be about \$46,000; and
- WHEREAS,** The grant provides for deputies’ wages during additional scheduled patrols throughout 2027. There are no additional funds required from Bay County in order to participate in this OHSP grant; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves continued participation in the OHSP Traffic Enforcement Program and authorize the Sheriff’s Office to submit an application for the Fiscal Year 2027 OHSP Traffic Enforcement Grant; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute the grant application and grant award documents on behalf of Bay County (Sheriff’s Office) following Finance Department and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant and recipient departments are required to work collaboratively with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff - OHSP Traffic Enforcement Grant FY 2027

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



# *Troy R. Cunningham*

## *Sheriff Of Bay County*

**Christopher D. Mausolf**  
Undersheriff

**Troy A. Stewart**  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole  
**From:** Sheriff Troy R. Cunningham  
**Date:** March 18, 2026  
**Subject:** 2026 Blue Cross/Blue Shield Administrative Services Contract Renewal

**Request:** The Sheriff's Office is requesting approval to renew the contract with Blue Cross/Blue Shield (BCBS) for inmate services.

**Background:** Bay County has contracted with BCBS in the past years for an inmate Administrative Services Contract (ASC). The BCBS contract provides for certain medical coverage to county inmates while incarcerated. The BCBS program helps defer medical expenses that would be otherwise incurred to the county. The contract is up for renewal in May 2026 and requires Board support to continue their services.

**Finance/Economics:** Funds are available in the 2026 budget year to continue BCBS inmate ASC. The ASC administrative charge, which represents cost paid by the county, is 13%.

**Recommendation:** Approval and authorization to continue the agreement with BCBS/ASC for the period of May 2026 to April 2027 upon favorable review by Corporation Counsel and to conduct necessary budget adjustments when required.

**Cc:** Undersheriff Christopher D. Mausolf  
Troy Stewart, Jail Administrator  
Lindsey Arsenault, BOC  
Amber Johnson, Corporation Counsel  
Scott Trepkowski, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (4/7/2026)

**WHEREAS,** Bay County has contracted with Blue Cross/Blue Shield (BCBS) in the past for an inmate Administrative Services Contract (ASC); and

**WHEREAS,** The BCBS contract provides for certain medical coverage for county inmates while incarcerated, and the BCBS program helps to defray medical expenses that Bay County would otherwise incur; and

**WHEREAS,** The annual BCBS contract is up for renewal in May 2026; and

**WHEREAS,** Funds are available in the Bay County Sheriff's 2026 budget to continue BCBS inmate Administrative Services Contract (ASC). The ASC administrative charge, which represents the cost paid by Bay County, is 13%; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the Inmate Administrative Services Contract (ASC) between Bay County (Sheriff) and Blue Cross Blue Shield for the period of May 2026 to April 2027, and authorizes the Chairman of the Board to execute said Contract and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff – BCBS Inmate Services Contract 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



# *Troy R. Cunningham*

## *Sheriff Of Bay County*

**Christopher D. Mausolf**  
Undersheriff

**Troy A. Stewart**  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole  
**From:** Sheriff Troy R. Cunningham  
**Date:** March 18, 2026  
**Subject:** 2026 MCOLES Continuing Professional Education (CPE) Pilot Program

**Request:** The Sheriff's Office is requesting authorization to accept the 2026 MCOLES Continuing Professional Education (CPE) funding distribution.

**Background:** On January 31, 2024, Public Act 1 of 2023 appropriated funds to support the implementation of required annual in-service training standards for all licensed law enforcement officers in accordance with rules promulgated under 11(2) of the MCOLES Act (1965 PA 203, MCL 28.611). The Michigan Legislature recognized the importance of continuing education for law enforcement and enacted PA1 to appropriately fund this initiative. In June 2024, MCOLES initiated a three-year pilot program for CPE.

**Finance/Economics:** The 2026 CPE funding is secured for each full-time equivalent (FTE) position to receive \$1,000. The annual distribution for Bay County is \$40,000 and was received in January. There is no local funding as a condition of the grant.

**Recommendation:** It is recommended that the Board authorize Bay County to accept the 2026 MCOLES CPE funding for law enforcement education and make all necessary budget adjustments.

**CC:** Undersheriff Christopher D. Mausolf  
Lindsey Arsenault, BOC  
Amber Johnson, Corporation Counsel  
Scott Trepkowski, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
Travis Schumann, Grants/Finance  
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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (4/7/2026)

**WHEREAS,** On January 31, 2024, Public Act 1 of 2023 appropriated funds to support the implementation of required annual in-service training standards for all licensed law enforcement officers, in accordance with rules promulgated under Section 11(2) of the Michigan Commission on Law Enforcement Standards (MCOLES) Act (1965 PA 203, MCL 28.611); and

**WHEREAS,** In June 2024, MCOLES launched a three-year pilot program for Continuing Professional Education (CPE), in which the Bay County Board of Commissioners authorized the Bay County Sheriff’s participation in; and

**WHEREAS,** The Bay County Sheriff’s Office is again requesting authorization to accept the 2026 MCOLES Continuing Professional Education (CPE) grant funding; and

**WHEREAS,** The 2026 CPE funding is secured for each full-time equivalent (FTE) position to receive \$1,000. The annual distribution for Bay County is \$40,000 and was received in January. There is no local funding as a condition of the grant; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners authorizes the acceptance of the 2026 MCOLES CPE awarded grant funding and authorizes the Chairman of the Board to execute all necessary grant award documents after review and approval by the Finance Department and Corporation Counsel; Be It Further

**RESOLVED** That the grant applicant/recipient departments are required to work with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further

**RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff- 2026 MCOLES Continuing Professional Education (CPE) Pilot Program 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**Troy R. Cunningham**  
*Sheriff Of Bay County*

**Christopher D. Mausolf**  
Undersheriff

Troy A. Stewart  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole  
**From:** Sheriff Troy R. Cunningham  
**Date:** March 18, 2026  
**Subject:** FY 2027 Byrne Justice Community Project Funding

**Request:** The Bay County Sheriff's Office is requesting to apply for and accept the DOJ Byrne Justice Community Project Funding FY 2027. Our specific intent is to purchase equipment needed for the Sheriff's Office.

**Background:** In partnership with Congresswoman Kristen McDonald Rivet, the Michigan State Police, Grants and Community Services Division, submitted a request under the U.S. Department of Justice fiscal year 2027 Byrne Justice Community Project Funding for the Mid-Michigan Law Enforcement Modernization Plan. The Bay County Sheriff's Office has an opportunity to be awarded up to \$300,000.

**Finance/Economics:** No matching fund required.

**Recommendation:** Authorization to apply for and accept the 2027 Byrne Justice Community Project Funding and implement approved funding. Also, seeking approval for the Board and Finance to make necessary budget adjustments for our participation during the grant year.

**CC:** Undersheriff Christopher D. Mausolf  
Lindsey Arsenault, BOC  
Amber Davis-Johnson, Corporation Counsel  
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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (4/7/2026)

**WHEREAS,** The Bay County Sheriff wishes to apply for the Byrne Community Project Funding FTY 2027 with the specific intent to purchase equipment needed for the Sheriff’s Office; and

**WHEREAS,** In partnership with Congresswoman Kristen McDonald Rivet, the Michigan State Police, Grants and Community Services Division, submitted a request under the U.S. Department of Justice fiscal year 2027, "Byrne Justice Community Project Funding" for the Mid-Michigan Law Enforcement Modernization Plan; and

**WHEREAS,** The Bay County Sheriff's Office has an opportunity to be awarded up to \$300,000.00; and

**WHEREAS,** There are no match funds required; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners authorizes the submittal of the application for the Byrne Community Project Funding FTY 2027 and approves acceptance of the awarded grant funding; Be It Further

**RESOLVED** That the Chairman of the Board is authorized to execute the grant application and grant award documents on behalf of Bay County (Sheriff) following review and approval by the Finance Department and Corporation Counsel; Be It Further

**RESOLVED** That the grant applicant/recipient departments are required to work in coordination with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

**RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff - Byrne Justice Community Project Funding FY 2027

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_



***Troy R. Cunningham***  
*Sheriff Of Bay County*

**Christopher D. Mausolf**  
Undersheriff

**Troy A. Stewart**  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole  
**From:** Sheriff Troy R. Cunningham  
**Date:** March 18, 2026  
**Subject:** Pinconning Area School Resource Officer FY 2026-2027

**Request:** The Bay County Sheriff's Office is requesting to continue the contract agreement with the Pinconning Area Schools (Linwood Elementary) for a School Resource Officer (SRO).

**Background:** The SRO service agreement will be from the beginning of the 2026 school year to the end of the school year in 2027.

**Finance/Economics:** The school district agrees to pay Bay County an amount to be determined for continuation of the budgeted services.

**Recommendation:** It is recommended, after review by Finance and Corporation Counsel, that the Board approve entering into the agreement and making all necessary budget adjustments and authorize the Board Chair to sign all required documents.

**CC:** Undersheriff Christopher D. Mausolf  
Lindsey Arsenault, BOC  
Amber Johnson, Corporation Counsel  
Heather Brady-Pitcher, Corporation Counsel  
Scott Trepkowski, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
File Copy

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (4/7/2026)

**WHEREAS,** The Bay County Sheriff's Office is requesting renewal of the Pinconning Schools (Linwood Elementary School) Resource Officer Agreement, said agreement covering the beginning of the school year (2026) to the end of the school year (2027); and

**WHEREAS,** The districts pay for School Resource Deputies; they are invoiced either on a monthly or quarterly basis; and

**WHEREAS,** The service will continue to be budgeted in the same manner as in prior year; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the Pinconning Schools (Linwood Elementary School) Resource Officer Agreement for the school year (2026) to the end of the school year (2027) and authorizes the Chairman of the Board to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

Pinconning Area School Resource Officer FY 2026-2027

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



***Troy R. Cunningham***  
*Sheriff Of Bay County*

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole  
**From:** Sheriff Troy R. Cunningham  
**Date:** March 18, 2026  
**Subject:** Bay City Public School Contract FY 2026-2027

**Request:** The Bay County Sheriff's Office is requesting to continue the Bay City Public School Resource Officer (SRO) contract agreement.

**Background:** The SRO service agreement will be from the beginning of the 2026 school year to the end of the school year in 2027.

**Finance/Economics:** This service will be a continuation of services, budgeted as in previous years.

**Recommendation:** It is recommended, after review by Finance and Corporation Counsel, that the Board approve entering into the agreement and making all necessary budget adjustments and authorize the Board Chair to sign all required documents.

**CC:** Undersheriff Christopher D. Mausolf  
Lindsey Arsenault, BOC  
Amber Johnson, Corporation Counsel  
Heather Brady-Pitcher, Corporation Counsel  
Scott Trepkowski, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/7/2026)

WHEREAS, The Bay County Sheriff's Office is requesting renewal of the Bay City Public School Resource Officer Agreement, said agreement covering the beginning of the school year (2026) to the end of the school year (2027); and

WHEREAS, The districts pay for School Resource Deputies; they are invoiced either on a monthly or quarterly basis; and

WHEREAS, The service will continue to be budgeted in the same manner as in prior year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Bay City Public School Resource Officer Agreement for the school year (2026) to the end of the school year (2027) and authorizes the Chairman of the Board to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff - Bay City Public School Resource Officer Agreement – 2026-2027

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



**Troy R. Cunningham**  
*Sheriff Of Bay County*

**Christopher D. Mausolf**  
Undersheriff

**Troy A. Stewart**  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole  
**From:** Sheriff Troy R. Cunningham  
**Date:** March 18, 2026  
**Subject:** Bangor Township and Bangor School Resource Officer Contract FY 2026-2027

**Request:** The Sheriff's Office is requesting to continue the Bangor Township and Bangor School Resource Officer (SRO) contract agreement.

**Background:** The service agreement will be from the beginning of the 2026 school year to the end of the school year in 2027.

**Finance/Economics:** This service will be a continuation of services, budgeted as in previous years.

**Recommendation:** It is recommended, after review by Finance and Corporation Counsel, that the Board approve entering into the agreement and making all necessary budget adjustments and authorize the Board Chair to sign all required documents.

**CC:** Undersheriff Christopher D. Mausolf  
Lindsey Arsenault, BOC  
Amber Johnson, Corporation Counsel  
Heather Brady-Pitcher, Corporation Counsel  
Scott Trepkowski, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
File Copy

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (4/7/2026)

**WHEREAS,** The Bay County Sheriff's Office is requesting renewal of the Bangor Township and Bangor School Resource Officer Agreement, said agreement covering the beginning of the school year (2026) to the end of the school year (2027); and

**WHEREAS,** The districts pay for School Resource Deputies; they are invoiced either on a monthly or quarterly basis; and

**WHEREAS,** The service will continue to be budgeted in the same manner as in prior years; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the Bangor Township and Bangor School Resource Officer Agreement(s) for the school year (2026) to the end of the school year (2027) and authorizes the Chairman of the Board to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff - Bangor Township and Bangor School Resource Officer Contract FY 2026-2027

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



# *Troy R. Cunningham*

## *Sheriff Of Bay County*

**Christopher D. Mausolf**  
Undersheriff

**Troy A. Stewart**  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole

**From:** Sheriff Troy R. Cunningham

**Date:** March 18, 2026

**Subject:** Legislative Directed Spending Items Grant FY 2026

**Request:** The Bay County Sheriff's Office is requesting to apply for and accept the Legislative Directed Spending Items Grant FY 2026. Our specific intent is to purchase equipment needed for the Sheriff's Office.

**Background:** In partnership with State Representative Timothy Beson and Michigan Legislature, the Bay County Sheriff's Office is requesting to be awarded up to \$105,000 for equipment.

**Finance/Economics:** No matching fund required.

**Recommendation:** I am requesting the committee's authorization to apply for and accept the Legislative Directed Spending Items Grant, and upon approval, to implement approved funding, make all necessary budget adjustments, and for the Board Chair to sign any required documents.

**CC:** Undersheriff Christopher D. Mausolf  
Lindsey Arsenault, BOC  
Scott Trepkowski, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
Travis Schumann, Grants/Finance  
File Copy

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/7/2026)
- WHEREAS,** The Bay County Sheriff's Office is requesting authorization to apply for and accept the Legislative Directed Spending Items Grant FY 2026 with the specific intent to purchase equipment needed for the Sheriff's Office; and
- WHEREAS,** In partnership with Michigan State Representative Timothy Beson and the Michigan Legislature, the Bay County Sheriff's Office has an opportunity to be awarded up to \$105,000; and
- WHEREAS,** No matching funds are required; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the submission the Legislative Directed Spending Items Grant FY 2026, and upon grant approval, the awarded grant funding; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute the grant application and grant award documents on behalf of Bay County (Sheriff's Office) following Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff - Legislative Directed Spending Items Grant FY 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



1200 Washington Avenue Bay City, Michigan 48708  
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

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**James A. Barcia**  
Bay County Executive

**Joel R. Strasz**  
Public Health Officer

**TO:** Jerome Crete, Chair –Committee of the Whole  
**FROM:** Melissa Opheim, Emergency Preparedness & Health Education Division Manager  
**DATE:** March 30, 2026  
**CC:** James Barcia, Amber Davis-Johnson, Heather Pitcher, Jayson Hoppe  
**RE:** Approval of Bay County Health Department Staff to Be Provided Liability Insurance Coverage While Participating in Community Events & Festivals

**BACKGROUND:**

The Bay County Health Department participates in community events and festivals throughout the region to promote public health and increase access to health-related resources for residents.

Common events that the Bay County Health Department may participate in include but are not limited to the following: Bay County Fair, Midland County Fair, Saginaw Farmer’s Market, Thomas Township Farmer’s Market, Senior Health Expos, Bay City State Park Waterfowl Festival, and other various community events and festivals.

Participation in these events requires the execution of vendor applications, vendor agreements with the event organizers, and sometimes liability insurance coverage for employees attending the events.

To allow participation in these events, the Bay County Health Department is requesting approval for Health Department employees to enter into routine vendor applications, contracts, agreements (including liability insurance coverage) to participate as a vendor at community events. This authorization would apply to events occurring during the period of 2026-2031.

**FINANCE AND ECONOMICS:**

Funding required for participation in these events, including vendor fees and materials, will be included in the Bay County Health Department’s annual departmental budget and approved through the County’s normal budgeting process.

**RECOMMENDATION:**

That the Bay County Board of Commissioners approve entering vendors contracts, applications and participation agreements that do not require additional unbudgeted funds for the period of 2026-2031. That the Chairman of the Board is authorized to sign vendor contracts for community events on behalf of the Bay County Health Department following Corporation Counsel review and approval.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/7/2026)
- WHEREAS,** The Bay County Health Department participates in community events and festivals throughout the region to promote public health and increase access to health-related resources for residents; and
- WHEREAS,** Common events that the Bay County Health Department may participate in include but are not limited to the following: Bay County Fair, Midland County Fair, Saginaw Farmer’s Market, Thomas Township Farmer’s Market, Senior Health Expos, Bay City State Park Waterfowl Festival, and other various community events and festivals; and
- WHEREAS,** Participation in these events requires the execution of vendor applications, vendor agreements with the event organizers, and, in some cases, the provision of liability insurance coverage for employees attending the events; and
- WHEREAS,** To efficiently facilitate participation in these events, the Bay County Health Department seeks authorization to enter into routine vendor applications, contracts, and participation agreements, including those requiring liability insurance coverage, for the period of 2026 through 2031; and
- WHEREAS,** Funding required for participation in these events, including vendor fees and materials, will be included in the Bay County Health Department’s annual departmental budget and approved through Bay County’s normal budgeting process; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Bay County Health Department’s participation in community events and authorizes entry into vendor applications, contracts, and participation agreements, including those requiring liability insurance coverage, for the period of 2026 through 2031, provided no additional unbudgeted funds are required; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to sign all related vendor contracts, applications, and agreements on behalf of the Bay County Health Department following Corporation Counsel review and approval; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Health Department - Participation in Community Events and Authorization for Vendor Agreements and Liability Coverage (2026–2031)

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



## COUNTY OF BAY

### Office of Community Corrections

---

To: Jerome Crete, Chair Committee of the Whole  
From: Lisa Neal, Community Corrections Coordinator  
Date: March 31, 2026  
Subject: BJA FY25 Comprehensive Opioid, Stimulant, and Substance Use, Site-Based Program

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#### REQUEST:

Approval to submit application of BJA FY25 Comprehensive Opioid, Stimulant, and Substance Use, Site-Based Program.

#### BACKGROUND:

The Bureau of Justice Assistance, U.S. Department of Justice has released the BJA FY2025 Comprehensive Opioid, Stimulant, and Substance Use, Site-Base Program (COSSUP) Grant Application. The funding is an opportunity to develop, implement, or expand access to treatment services, prevention programs, and recovery support in the community as an alternative to jail incarceration. COSSUP would be used to pay for treatment programs for pre-trial defendants up to 90 days inpatient, recovery housing and peer recovery coaches. In addition, COSSUP would be used to pay for outpatient treatment and drug testing for those not qualifying for inpatient treatment, along with offsetting some of the staffing costs from the Office of Community Corrections Grant that is applied for yearly.

#### FINANCE:

This is a 36-month grant and Bay County Community Corrections falls under Category 1b: Local – Suburban, which has a ceiling of \$1,300,000. There are no match funds required.

#### RECOMMENDATION:

The grant application deadline is May 4, 2026, and it is recommended that the Board authorize and approve the request to submit the grant application for funding. Further it is requested that should the grant be awarded to Bay County Community Corrections, the Board approve the subsequent award and sign any required documents and vendor contracts that go hand in hand with this contract, subject to legal review by the Office of Corporation Counsel.

cc: Amber Davis-Johnson; Amanda Shores; Scott Trepkowski; Alex Poirier

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (4/7/2026)

**WHEREAS,** The Bureau of Justice Assistance (BJA), U.S. Department of Justice, has released the FY 2025 Comprehensive Opioid, Stimulant, and Substance Use, Site-Based Program (COSSUP) grant opportunity; and

**WHEREAS,** The COSSUP program provides funding to develop, implement, or expand access to treatment services, prevention programs, and recovery support services as alternatives to jail incarceration; and

**WHEREAS,** Bay County Community Corrections proposes to utilize grant funding to support inpatient treatment for pre-trial defendants for up to 90 days, recovery housing, peer recovery coaching, outpatient treatment, and drug testing services, as well as to offset certain staffing costs associated with community corrections programming; and

**WHEREAS,** The grant is a 36-month program under Category 1b: Local – Suburban, with a funding ceiling of \$1,300,000 and no required local match; and

**WHEREAS,** The application deadline for this grant opportunity is May 4, 2026, and timely submission is necessary to be considered for funding; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners authorizes submission of the Bureau of Justice Assistance (BJA), U.S. Department of Justice FY 2025 Comprehensive Opioid, Stimulant, and Substance Use, Site-Based Program (COSSUP) grant; Be It Further

**RESOLVED** That should the grant be awarded, the Bay County Board of Commissioners approves acceptance of the award and authorizes the Board Chair to sign all necessary grant documents, contracts, and agreements, following Corporation Counsel review and approval; Be It Further

**RESOLVED** That the grant applicant and recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

**RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Community Corrections – Bureau of Justice Assistance (BJA) Grant FY 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



## COUNTY OF BAY

### Office of Community Corrections

---

To: Jerome Crete, Chair Committee of the Whole  
From: Lisa Neal, Community Corrections Coordinator  
Date: March 31, 2026  
Subject: FY 2027 Office of Community Corrections Grant Application

#### REQUEST:

Approval to submit Application and Acceptance of FY 2027 Grant.

#### BACKGROUND:

The Community Corrections department has been requesting a grant yearly from MDOC-OCC for the purposes of providing services in the community to keep prison commitments low. Some services include inpatient/outpatient substance abuse treatment, drug testing, pre-trial assessments, and pre-trial supervision. The Overall Prison Commitment Rate for FY 2025 was 17%. Bay County's goal for FY 2025 was 17% or less, and Bay County's prison commitment rate was 12.6%. In FY 2025, 90.38% of offenders who had a pre-trial assessment completed were able to secure pre-trial release. Further, 90.74% of pre-trial defendants were not charged with a new criminal offense pending sentencing. Therefore, with the assistance of this grant, we will continue to keep the incarceration rates low and maintain public safety by serving more offenders in the community.

#### FINANCE:

At this time, I do not have the total that will be requested for FY 2027 programs and services, but this information will be provided once the application is completed. There are no match funds required. Bay County does pay fringe benefits. Current year's award amount is \$163,770.

#### RECOMMENDATION:

It is recommended that the Board authorize and approve the request to submit the grant application for funding. Further, it is requested the Board approve the subsequent awarded 2027 grant from MDOC and sign any required documents and vendor contracts that go hand in hand with this contract, subject to legal review by the Office of Corporation Counsel.

cc: Amber Davis-Johnson  
Amanda Shores  
Scott Trepkowski  
Alex Poirier

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/7/2026)
- WHEREAS,** The Bay County Community Corrections Department annually applies for grant funding through the Michigan Department of Corrections Office of Community Corrections (MDOC-OCC) to support programs and services aimed at reducing prison commitments; and
- WHEREAS,** These services include inpatient and outpatient substance abuse treatment, drug testing, pre-trial assessments, and pre-trial supervision, all of which contribute to maintaining public safety while serving eligible offenders in the community; and
- WHEREAS,** Bay County has demonstrated strong performance outcomes, including a FY 2025 prison commitment rate of 12.6%, which is below the established goal of 17%, and successful pre-trial outcomes with 90.38% of assessed offenders securing pre-trial release and 90.74% not incurring new criminal charges pending sentencing; and
- WHEREAS,** The FY 2027 grant application amount is not yet finalized but will be provided upon completion of the application, with no required match funds, although Bay County will continue to cover applicable fringe benefit costs; and
- WHEREAS,** The current FY 2026 grant award amount is \$163,770; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the submission of the FY 2027 Michigan Department of Corrections Office of Community Corrections grant application; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute the Community Michigan Department of Corrections (MDOC) Grant FY 2027 documents and submit including electronically (if required), the grant application documents and grant award documents if consistent with the approved application request on behalf of Bay County following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant and recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

**Community Corrections – Michigan Department of Corrections (MDOC) Grant FY 2027**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_

**BAY COUNTY DEPARTMENT OF ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT**

*Including:*

- Bay Area Stormwater Authority
- Bay County Brownfield Redevelopment Authority
- Forest Sustainability
- Mosquito Control
- Transportation Planning & Geographical Information Systems



**JAMES A. BARCIA**  
County Executive

**MICHAEL LOSEY**  
Director

loseym@baycountymi.gov  
(989) 895-4196

515 Center Avenue, Suite 501  
Bay City, Michigan 48708  
[www.baycounty-mi.gov/eacd](http://www.baycounty-mi.gov/eacd)

**TO:** Jerome Crete, Chair, Committee of the Whole  
**FROM:** Michael Losey, Director, Environmental Affairs and Community Development  
**CC:** James Barcia, Scott Trepkowski, Kim Priessnitz, Lindsey Arsenault  
**DATE:** 3/30/2026  
**RE:** Board Authorization to Issue Request for Proposals for Professional Consulting Services to Develop Bay County's Materials Management Plan

**Background:**

In January 2024, the Michigan Department of Environment, Great Lakes and Energy (EGLE) Director initiated the process for each county to prepare a Materials Management Plan (MMP), under legislation changes to Michigan Public Act 451, Part 115, which became effective March 29, 2023. The MMP replaces existing Solid Waste Management Plans and will require a transition from a solid waste disposal focus to a new materials management system geared toward seeking alternatives to landfilling, reducing environmental impacts, contributing to a circular economy, and identifying the highest and best use for all materials including recyclables, organics, and solid wastes. All MMP's are required to be adopted by counties and approved by EGLE no later than July 31, 2027.

The Bay County Department of Environmental Affairs and Community Development serves as the county's Designated Planning Agency (DPA) for leading the MMP process, working closely with the Materials Management Planning Committee for guidance and input. Due to several factors, our MMP development process would be greatly enhanced through procurement of professional consulting services that would work under the direction of the DPA and provide expanded capacity, expertise and access to data to deliver the MMP to completion in a manner that will best serve the County's interests and adhere to EGLE requirements and its statutory deadline for completion.

**Financial Considerations:**

No cost is incurred to issue a RFP. However, Bay County has already received one grant award from EGLE (with a second round of funding on the way) which will fully reimburse the county for its costs of MMP Planning efforts, including contractual expenses associated with procurement of professional consulting services.

**Recommendation:**

Please refer to the full board for approval to issue a RFP for Professional Consulting Services to develop Bay County's Materials Management Plan.

Thank you,

A handwritten signature in black ink that reads "Mike Losey".

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (4/7/2026)

**WHEREAS,** In January 2024, the Michigan Department of Environment, Great Lakes and Energy (EGLE) Director initiated the process for each county to prepare a Materials Management Plan (MMP), under legislation changes to Michigan Public Act 451, Part 115, which became effective March 29, 2023; and

**WHEREAS,** The MMP replaces existing Solid Waste Management Plans and will require a transition from a solid waste disposal focus to a new materials management system geared toward seeking alternatives to landfilling, reducing environmental impacts, contributing to a circular economy, and identifying the highest and best use for all materials including recyclables, organics, and solid wastes; and

**WHEREAS,** All MMP's are required to be adopted by counties and approved by EGLE no later than July 31, 2027; and

**WHEREAS,** The Bay County Department of Environmental Affairs and Community Development serves as the county's Designated Planning Agency (DPA) for leading the MMP process, working closely with the Materials Management Planning Committee for guidance and input; and

**WHEREAS,** Due to several factors, our MMP development process would be greatly enhanced through procurement of professional consulting services that would work under the direction of the DPA and provide expanded capacity, expertise and access to data to deliver the MMP to completion in a manner that will best serve Bay County's interests and adhere to EGLE requirements and its statutory deadline for completion; and

**WHEREAS,** No costs are incurred to issue an RFP. Bay County has already received one grant award from EGLE, with a second round of funding anticipated, which will fully reimburse the county for its MMP planning expenses, including any contractual costs related to procuring professional consulting services; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners authorizes the release of a Request for Proposals (RFP) for professional consulting services to assist in the development of Bay County's Materials Management Plan, in accordance with Bay County's Purchasing Policy.

JEROME CRETE, CHAIR  
AND COMMITTEE

Environmental Affairs & Community Development/Purchasing - Release RFP for Professional Consulting Services for Bay County Materials Management Plan 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

**BAY COUNTY MOSQUITO CONTROL**

810 Livingston Street  
Bay City, Michigan 48708

**REBECCA BRANDT, MANAGER**

brandtr@baycountymi.gov

Phone (989) 894-4555

www.baycountymi.gov



**JIM BARCIA**  
County Executive

**MICHAEL LOSEY, DIRECTOR**

loseym@baycountymi.gov

Mosquito Control  
Forest Sustainability  
Community Initiatives  
Geographic Information Systems  
Transportation Planning

**MEMORANDUM**

**To:** Commissioner Jerome Crete, Chairman  
Committee of the Whole

**From:** Rebecca Brandt, Manager  
Bay County Mosquito Control

**Date:** March 31, 2026

**Re:** Request to Apply for EGLE Scrap Tire Cleanup Grant

**BACKGROUND:**

On March 19, 2026, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) opened applications for Scrap Tire Cleanup Grants with an application deadline of March 31, 2026. Due to the limited application window, approval was received from Board Advisor Alex Poirier to apply for the grant to ensure meeting the March 31 submission deadline. Since receiving its first grant in 2013, Mosquito Control has been awarded \$85,600 in Scrap Tire Cleanup Grants and removed over 30,000 scrap tires from the Bay County landscape.

**FINANCE:**

Entities are eligible to receive up to \$3,000 per trailer for a resident drop-off cleanup day such as the scrap tire collections held by Mosquito Control. Mosquito Control holds two scrap tire collections each summer, utilizing up to two trailers per tire drive, therefore requested up to \$12,000. No matching funds are necessary; no funds are required to apply for this grant.

**RECOMMENDATION:**

Bay County Mosquito Control recommends formal approval to apply for and accept award of the EGLE Scrap Tire Cleanup Grant for fiscal year 2026 following Corporation Counsel and Finance review, and Board Chair signature on grant documents.

cc: Jim Barcia                      Amber Davis-Johnson                      Lindsey Arsenault  
Julie LaPrairie                      Scott Trepkowski                      Mike Losey

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/7/2026)
- WHEREAS,** The Michigan Department of Environment, Great Lakes, and Energy (EGLE) opened applications for Scrap Tire Cleanup Grants with an application deadline of March 31, 2026; and
- WHEREAS,** Since receiving its first grant in 2013, Bay County Mosquito Control has been awarded \$85,600 in Scrap Tire Cleanup Grants and removed over 30,000 scrap tires from the Bay County landscape; and
- WHEREAS,** Eligible entities may receive up to \$3,000 per trailer for resident drop-off cleanup days; Mosquito Control plans two summer scrap tire collections utilizing up to two trailers per event, requesting up to \$12,000; and
- WHEREAS,** No matching funds are required to apply for this grant, and no funds are necessary to submit the application; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the submission and acceptance of the EGLE Scrap Tire Cleanup Grant for FY 2026 and that the Chairman of the Board is authorized to execute the grant application and award documents on behalf of Bay County (Mosquito Control) following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work in coordination with the Finance Department, whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED** That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Mosquito Control - EGLE Scrap Tire Cleanup Grant 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**BAY COUNTY  
DEPARTMENT ON AGING**

**James A. Barcia**  
County Executive

**Beth Eurich, LBSW**  
Director  
[euriche@baycountymi.gov](mailto:euriche@baycountymi.gov)

**Jessica Somerlott, LBSW**  
Senior Services Manager  
[somerlottj@baycountymi.gov](mailto:somerlottj@baycountymi.gov)

**Patty Gomez**  
Programming Services Manager  
[gomezp@baycountymi.gov](mailto:gomezp@baycountymi.gov)

**Jessica Foss**  
Nutrition Services Manager  
[fossi@baycountymi.gov](mailto:fossi@baycountymi.gov)

To: Jerry Crete, Committee of the Whole Chair

From: Beth Eurich, Director, Department on Aging

Date: March 17, 2026

Cc: Jim Barcia, Amber Johnson, Scott Trepkowski

RE: Request to submit letter of intent to Region VII, Area Agency on Aging to apply for the multi-year contract, fiscal year 2027.

**BACKGROUND:**

In the past, Region VII, Area Agency on Aging released for review and comment the proposed allocation chart for funding for the fiscal year 2027; once the chart has been approved after their Board meeting, distribution of the final allocation chart to all interested service providers will be mailed, along with a letter of intent form. The letter of intent must be submitted before a specified deadline for an organization to apply for funding\*\*.

**FINANCE and ECONOMICS:**

The Department on Aging is expected to meet the deadline for submission of the letter of intent and the subsequent due dates for the completion of a multi-year grant proposal in order to be considered for future grant funding. Due to the short turnaround time, I am requesting authorization to proceed with meeting these deadlines for the new fiscal year. Last year the Department on Aging received \$735,366 in state and federal grants and Region VII funds from Region VII, Area Agency on Aging. Department on Aging Director has requested to move \$20,000 from the Congregate allocation to the Home Delivered Meal allocation for FY 2027. Request is pending approval from the Region VII Area on Aging board.

**RECOMMENDATION:**

Upon favorable review by Corporation Counsel, the Department on Aging recommends submitting to Region VII, Area Agency on Aging, the letter of intent to apply for funding for the fiscal year 2027 and that the Department on Aging Director is authorized to prepare and submit the grant application for funding for the same fiscal year. All budget revisions resulting from this application are considered approved and Board Chair to sign all related documents including grant application, the Statement of Budget Allocation, Multi-Year Service Provider Designation, Assurances of Compliance, FY 2027 Contract Addendum, and the Agreement for Recipient of Supplemental Cash-in-Lieu of Payment.

\*\*Currently attachment is only a draft from Region VII, Area Agency on Aging, pending their board approval on May 7, 2026, after Bay County Committee of the Whole Agenda deadline. Due to the timeline for the letter of intent to be returned to Region VII, I am submitting the draft and will update the Board of Commissioners with any changes that may occur.

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**515 Center Avenue, Suite 202 Bay City, Michigan 48708**

**Tel: (989) 895-4100 Fax: (989) 895-4094**

**Email: [divonaging@baycountymi.gov](mailto:divonaging@baycountymi.gov) Website: [www.baycountymi.gov/Aging/](http://www.baycountymi.gov/Aging/)**

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/7/2026)
- WHEREAS,** The Bay County Department on Aging has received annual funding from Region VII Area Agency on Aging through state and federal sources to support essential services for seniors, including nutrition, in-home care, respite, case management, and senior center staffing; and
- WHEREAS,** In order to continue to receive funding, Department on Aging must submit a letter of intent and the subsequent due dates for the completion of a multi-year grant proposal in order to be considered for future grant funding; and
- WHEREAS,** Last year the Department on Aging received \$735,366 in state and federal grants and Region VII funds from Region VII, Area Agency on Aging. Department on Aging Director has requested to move \$20,000 from the Congregate allocation to the Home Delivered Meal allocation for FY 2027. Request is pending approval from the Region VII Area on Aging board; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the Director of the Bay County Department on Aging to submit the required letter of intent and to prepare and submit the full FY 2027 grant application to Region VII Area Agency on Aging, including any revisions as required by Region VII; Be It Further
- RESOLVED** That the Chair of the Board is authorized to sign all necessary grant-related documents, including but not limited to the grant application, Statement of Budget Allocation, Multi-Year Service Provider Designation, Assurances of Compliance, FY 2027 Contract Addendum, and the Agreement for Recipient of Supplemental Cash-in-Lieu of Payment, following review and approval by Corporate Counsel; Be It Further
- RESOLVED** That the grant applicant and recipient departments are required to work with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Department on Aging - Region VII Letter of Intent 2027

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

## RECREATION & FACILITIES



## BAY COUNTY

**CRISTEN GIGNAC, DIRECTOR**

[gignacc@baycountymi.gov](mailto:gignacc@baycountymi.gov)

**Jon Morse, Buildings & Grounds Supervisor**

[morsej@baycountymi.gov](mailto:morsej@baycountymi.gov)

**Brad Moses, Civic Arena Manager**

[mosesb@baycountymi.gov](mailto:mosesb@baycountymi.gov)

**Daniel Neering, Recreation Manager**

[neeringd@baycountymi.gov](mailto:neeringd@baycountymi.gov)

**Tyler Sutherland, Community Center Manager**

[sutherlandt@baycountymi.gov](mailto:sutherlandt@baycountymi.gov)

**Dan Tomczak, Pinconning Park Manager**

[tomczakd@baycountymi.gov](mailto:tomczakd@baycountymi.gov)

**JAMES A. BARCIA**

County Executive

Tel: (989) 895-4132

Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole

From: Cristen Gignac, Director of Recreation & Facilities

Date: March 25, 2026

Subject: Swim Lesson Partnership

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**Request:** To gain approval from the Board of Commissioners to contribute \$10,000 to a Swim Lesson Partnership with Essexville Hampton Public Schools in order to provide pro-rated swim lessons for Bay County children.

**Background:** Bay County recognizes the value of children knowing how to swim. This is a lifesaving skill that is necessary for every child, but extraordinarily important in our water-based community. For the last three years, we have partnered with Essexville Hampton Public Schools to provide swim lessons to Bay County children. The child's cost of the program will be \$10. Bay County will supplement the remaining cost of the lesson and lifeguard costs. There are also pool rental costs calculated in this allocation of funds. This will be the final year of the swim lesson contribution as the Bay County Community Center pool will open in June 2027. Once the Community Center pool opens, swim lessons will be provided through our programming.

**Economics:** N/A. Project was approved in the 2026 budget.

**Recommendation:** It is recommended that the Board authorize Bay County to enter into an agreement for this swim partnership with Essexville Hampton Public Schools and sign documents as necessary after favorable review from Corporation Counsel.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/7/2026)

WHEREAS, Bay County recognizes the value of children knowing how to swim as it is a life-saving skill that is necessary for every child, but extraordinarily important in this water-based community; and

WHEREAS, For the last three years, Bay County has partnered with Essexville Hampton Public Schools to provide swim lessons to Bay County children; and

WHEREAS, Additionally, two open swim times were offered to the community as part of this program and a holiday time swim; and

WHEREAS, The child’s cost of the program will be \$10. Bay County will supplement the remaining cost of the lesson and lifeguard costs. Pool rental costs are also calculated in this allocation of funds; and

WHEREAS, This will be the final year of the swim lesson contribution as the Bay County Community Center pool will open in June 2027. Once the Community Center pool opens, swim lessons will be provided through Bay County’s programming; and

WHEREAS, Funds are currently budgeted in the 2026 Bay County Budget and no additional funds are required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the renewal of the 2026 Swim Lesson Partnership Agreement with Essexville Hampton Public Schools; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the Agreement with Essexville Hampton Public Schools and any related documents on behalf of the Bay County (Recreation & Facilities) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

Rec & Facilities – 2026 Swim Lesson Partnership Agreement - Essexville Hampton Public Schools  
\$10,000

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

## MEMORANDUM

**TO: Jerome Crete, Chair  
Bay County Committee of the Whole**

**FROM: Amber Davis-Johnson,  
Bay County Corporation Counsel**

**RE: Prosecutor Office Conflicts/Extension of Retention of Special Assistant Attorney  
General and Part-time support staff**

**DATE: April 2, 2026**

### **Background:**

In November 2024, a new Prosecutor was elected to the position of Bay County Prosecutor. The newly elected prosecutor was working in the Office of Criminal Defense at the time of his election. The new Chief Assistant Prosecutor that was appointed in January was also an employee of the Office of Criminal Defense at the time of his appointment. This resulted in a large number of conflicts wherein, pursuant to the Michigan Rules of Professional Conduct applicable to attorneys, the Prosecutor, his Chief Assistant, and any attorney working in the same office or under the direction of the current Prosecutor is “conflicted out” of any cases involving a Defendant where the Prosecutor and/or his Chief Assistant previously represented the individual defendants or participated in the cases surrounding those defendants. The Michigan Prosecuting Attorneys Coordination Council, as well as the Michigan Attorney General’s Office, attempted to find prosecuting attorneys that can step in to represent the County in these cases but a large number of cases (well over 100), remained unassigned and risked being dismissed unless counsel was retained to represent the interest of the People of the State of Michigan and of the County.

In April of 2025 pursuant to Resolution 2025-76, the Board agreed to enter into an independent contractor agreement with retired Macomb County Prosecuting Attorney Jurij Fedorak, who, with the concurrence of the State Attorney General’s Office was sworn in as a Special Assistant Attorney General (“SAAG”) and assumed prosecutorial duties over the conflict cases, including active cases, probation violations and bench warrants and appeals, until the active cases were/are resolved. In addition, a part-time clerical support staff was retained as a temporary employee (working no more than 29 hours per week) to assist the SAAG. Office space was utilized in the Health Department space attached to the Court Facility.

Since entering into the Agreement, which was executed in May of 2025 with an estimated 150 cases, the project has more than doubled in size. Mr. Fedorak has handled 262 cases to date (51 of these are still pending) with an additional 93 in bench warrant status for a total of 355 cases. More cases are anticipated through violations of probation on felony probationers and new incident dates from conflicted defendants. Mr. Fedorak has also been covering cases that the Attorney General’s office has had a problem covering. The parameters of the project have been discussed with the Diana Collins from the Prosecuting Attorneys Coordinating Council, and it is believed that

continuing the Agreement and ending this project at the end of calendar year 2026 is both reasonable and feasible (with open cases currently being handled by Mr. Fedorak continuing to be handled by him until they are fully resolved). After December of 2026, any remaining conflicts not then being handled/represented by Mr. Fedorak can be resolved in the normal course of re-assignment to neighboring counties through PACC.

The original contract called for a 12-month structure with compensation of \$100,000, equaling \$8,333.33 per month. It is requested that the Board approve entering into an agreement extending Mr. Fedorak's services through the end of 2026 at the same rate of compensation, for a total of \$67,000.00.

**Financial Impact:**

The cost of retaining Mr. Fedorak to bring these outstanding conflict cases to completion will be \$67,000. The cost for the temporary legal assistant will be calculated at the regular pay scale rate (between \$17.91-\$21.35 an hour) for legal assistants in the Prosecutor's Office, not to exceed 29 hours per week. The funds for Mr. Fedorak and the temporary part-time legal assistant would be utilized out of the Prosecuting Attorney's current budget.

**Recommendation/Request for Action:**

That the Board authorize the Board Chair to execute an Agreement drafted by Corporation Counsel to extend the retention of Jurij Fedorak as Special Assistant Attorney General to address the remaining conflicted cases pending in the Prosecutor's Office and extend the retention of the temporary part-time legal assistant to assist the SAAG through the end of December 2026, and to authorize any budget adjustments as may be necessary, with funds allocated to be utilized from the Prosecuting Attorney's budget.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/7/2026)
- WHEREAS,** In November 2024, a new Prosecutor was elected to the position of Bay County Prosecutor; and
- WHEREAS,** The newly elected prosecutor was working in the Office of Criminal Defense at the time of his election; and
- WHEREAS,** The new Chief Assistant Prosecutor that was appointed in January was also an employee of the Office of Criminal Defense at the time of his appointment which resulted in a large number of conflicts wherein, pursuant to the Michigan Rules of Professional Conduct applicable to attorneys, the Prosecutor, his Chief Assistant, and any attorney working in the same office or under the direction of the current Prosecutor is “conflicted out” of any cases involving a Defendant where the Prosecutor and/or his Chief Assistant previously represented the individual defendants or participated in the cases surrounding those defendants; and
- WHEREAS,** The Michigan Prosecuting Attorneys Coordination Council, as well as the Michigan Attorney General’s Office, attempted to find prosecuting attorneys that can step in to represent the County in these cases but a large number of cases (well over 100), remained unassigned and risked being dismissed unless counsel was retained to represent the interest of the People of the State of Michigan and of the County; and
- WHEREAS,** In April of 2025 pursuant to Resolution 2025-76, the Board agreed to enter into an independent contractor agreement with retired Macomb County Prosecuting Attorney Jurij Fedorak, who, with the concurrence of the State Attorney General’s Office was sworn in as a Special Assistant Attorney General (“SAAG”) and assumed prosecutorial duties over the conflict cases, including active cases, probation violations and bench warrants and appeals, until the active cases were/are resolved; and
- WHEREAS,** In addition, a part-time clerical support staff was retained as a temporary employee (working no more than 29 hours per week) to assist the SAAG; and
- WHEREAS,** Office space was utilized in the Health Department space attached to the Court Facility; and
- WHEREAS,** Since entering into the Agreement, which was executed in May of 2025 with an estimated 150 cases, the project has more than doubled in size; and
- WHEREAS,** Mr. Fedorak has handled 262 cases to date (51 of these are still pending) with an additional 93 in bench warrant status for a total of 355 cases; and
- WHEREAS,** More cases are anticipated through violations of probation on felony probationers and new incident dates from conflicted defendants. Mr. Fedorak has also been covering cases that the Attorney General’s office has had a problem covering; and
- WHEREAS,** The parameters of the project have been discussed with the Diana Collins from the Prosecuting Attorneys Coordinating Council, and it is believed that continuing the Agreement and ending this project at the end of calendar year 2026 is both reasonable and feasible (with open cases currently being handled by Mr. Fedorak continuing to be handled by him until they are fully resolved); and
- WHEREAS,** After December of 2026, any remaining conflicts not then being handled/represented by Mr. Fedorak can be resolved in the normal course of re-assignment to neighboring counties through PACC; and
- WHEREAS,** The original contract called for a 12-month structure with compensation of \$100,000, equaling \$8,333.33 per month. It is requested that the Board approve entering into

an agreement extending Mr. Fedorak’s services through the end of 2026 at the same rate of compensation, for a total of \$67,000.00; and

**WHEREAS,** The cost of retaining Mr. Fedorak to bring these outstanding conflict cases to completion will be \$67,000. The cost for the temporary legal assistant will be calculated at the regular pay scale rate (between \$17.91-\$21.35 an hour) for legal assistants in the Prosecutor’s Office, not to exceed 29 hours per week. The funds for Mr. Fedorak and the temporary part-time legal assistant would be utilized out of the Prosecuting Attorney’s current budget; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners authorize the Board Chair to execute an Agreement drafted by Corporation Counsel to extend the retention of Jurij Fedorak as Special Assistant Attorney General to address the remaining conflicted cases pending in the Prosecutor’s Office and extend the retention of the temporary part-time legal assistant to assist the SAAG through the end of December 2026; Be It Further

**RESOLVED** That the Bay County Board of Commissioners authorizes any budget adjustments as may be necessary, with funds allocated to be utilized from the Prosecuting Attorney’s budget.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

**Corporation Counsel - Prosecutor Office Conflicts/Extension of Retention of Special Assistant Attorney General and Part-Time Support Staff**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_



**BAY COUNTY  
PERSONNEL & EMPLOYEE RELATIONS**

**James A. Barcia**  
County Executive

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**Tiffany Jerry**  
Director  
jerryt@baycountymi.gov

To: Jerome Crete, Chair, Committee of The Whole

From: Tiffany Jerry, Director, Personnel and Employee Relations

Date: March 31, 2026

RE: Committee of the Whole Agenda

Please consider the following for the agenda for the Board of Commissioners meeting April 7, 2026.

**Request:**

Matthew Beaver has submitted a request for two part-time temporary summer Kennel Attendants each at 20 hours per week for 16 weeks from May until August 30, 2026.

**Background:**

The temporary Kennel Attendant position serves as custodian/attendant to Animal Services working in the kennels responsible for animal care as well as facilitating the many dog walkers that appear on a regular basis including weekends. It is important for Animal Services during the peak season when the shelter remains at capacity and the work-based learning volunteers through New Dimensions and BAISD leave for the summer.

**Finance/Economics:**

These are temporary part-time positions without benefits. The entry rate of pay is \$14.51/hour.

The first temporary position will be structured to share hours with the current part-time Kennel Attendant. The current employee is budgeted for up to 29 hours per week but does not regularly utilize the full allotment. By redistributing these unused hours, Animal Services can maximize efficiency within the existing budget while ensuring adequate coverage during peak demand.

The second temporary position will be supported through funds already allotted within the Animal Services current budget. No additional financial resources will be required to support these hires.

**Recommendation:**

Please refer to the full board for approval for Animal Services to hire two temporary part-time Kennel Attendants each for 20 hours/week for 16 weeks.

Thank you for your consideration.

cc: Jim Barcia  
Amber Johnson  
Scott Trepkowski  
Kim Priessnitz  
Matthew Beaver  
Olivia Shields

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (4/7/2026)

**WHEREAS,** Bay County Animal Services has requested authorization to hire two part-time temporary summer Kennel Attendants each at 20 hours per week for 16 weeks from May until August 30, 2026; and

**WHEREAS,** The temporary Kennel Attendant position serves as custodian/attendant to Animal Services working in the kennels responsible for animal care as well as facilitating the many dog walkers that appear on a regular basis including weekends; and

**WHEREAS,** These positions are essential during the peak season when the shelter remains at capacity and the work-based learning volunteers through New Dimensions and BAISD leave for the summer; and

**WHEREAS,** The positions are temporary, part-time, and do not include benefits, with an entry rate of pay of \$14.51 per hour; and

**WHEREAS,** The first temporary position will be structured to share hours with the current part-time Kennel Attendant, who is budgeted for up to 29 hours per week but does not regularly utilize the full allotment, allowing Animal Services to redistribute unused hours and maximize efficiency within the existing budget; and

**WHEREAS,** The second temporary position will be supported through funds already allotted within the Animal Services current budget. No additional financial resources will be required to support these hires; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the hiring of two part-time temporary summer Kennel Attendants each at 20 hours per week for 16 weeks from May until August 30, 2026; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Personnel/Animal Services – Two Temporary Part-Time Kennel Attendant Position 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

**General Fund Equity 2026 - March 31, 2026**

Description	Journal Number	2026 Fund Balance
Unaudited Estimated Unassigned Fund Balance or (Deficit) 12/31/2025		\$ 11,643,821
Previous years Assigned Fund Balance for P.O.'s*		453,145
Assigned Fund Balance for designation to balance 2026 budget		1,875,377
Unaudited Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2025		<u>\$ 13,972,343</u>
2026 Budgeted Surplus /(Deficit)		\$ (1,875,377)

**BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MARCH 2026**

Correct Monitor Township Road Patrol budget, in Dec. 2025 they agreed to have 2 Road Patrol Deputies instead of one. BOC approved per Resolution 2025-205.	26-01-137	5,631
To increase Historical Society budget for expenses to prepare the historical tax rolls to be transfer to the State of MI. BOC approved per Resolution 2025-260.	26-01-192	(15,000)
To correct and balance Bangor Township's budget by increasing the expenses. BOC approves of this B.A. per Resolution 2025-205.	26-01-195	(2,942)
To correct administration's budget allocation from 60% General Fund but should be 80% General Fund. BOC approves of this B.A. per Resolution 2025-205.	26-01-221	(19,559)
Treasurer's payroll allocation for Tx Collection Fd s/b be 60% but in error 30% was charged the difference goes to G.F. BOC approves per Resolution 2025-205.	26-01-223	25,787
To set up 1 year of Bay County's Guardianship Diversion project budget. BOC approves of this B.A. per Resolution 2025-246.	26-01-286	15,402
To correct transfers in to match transfers out. Boc approved this B.A. per Resolution 2025-205, parg. 11 C.	26-03-031	(99)
Budget for open 2025 P.O.'s rolled into the year 2026. BOC approved per Resolution 2025-205, paragraph 12.*	26-03-256	(453,145)

Unaudited Estimated Unassigned Fund Balance or (Deficit) 03/30/2026

(443,925)  
\$ 11,653,041



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

**MEMO**

TO: Jerome Crete, Chairperson  
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer

DATE: March 31, 2026

SUBJECT: Executive Directive #2007-011

**REQUEST:**

Please place this memo on April 7, 2026, Committee of the Whole Agenda for your committee's information.

**BACKGROUND:**

On March 11, 2026, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**FINANCE/ECONOMICS:**

As of the date of this communication, the following are the updates to the previous correspondence:

- A. Some of the federal/state grantor agencies have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2025 and/or 2026 appear to have no changes.

**RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Alexander Poirier, Board Advisor  
Kim Priessnitz, Assistant Finance Officer



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

**MEMO**

TO: Committee of the Whole  
FROM: Scott Trepkowski, Finance Officer  
DATE: March 31, 2026  
RE: Executive Directive #2007-001

**REQUEST:**

Please place this memo on April 7, 2026, Committee of the Whole Agenda for your committee's information.

**BACKGROUND:**

An email was received from the Government Finance Officer Association (GFOA) notifying Bay County that the Comprehensive Financial Report for fiscal year ending December 31, 2024, earned GFOA's Certificate of Achievement for Excellence in Financial Reporting. This Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. Its attainment represents a significant accomplishment by a governmental entity and its management.

**ECONOMICS:**

Bay County continuing to receive GFOA's Certificate of Achievement for Excellence in Financial Reporting helps Bay County maintain a good bond rating.

**RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Kim Priessnitz  
Julie LaPrairie  
Travis Schumann  
Jodie DuRussel  
Diane Skinner  
Norine Pierson



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott E. Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole M. Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

To: Jerome Crete, Chairperson  
Committee of the Whole

From: Nicole Putt  
Purchasing Agent

Date: March 30, 2026

Subject: IFB 2026-02 Bay County Jail Chiller Replacement

---

**Request:**

Receive the notification of intent to award the above-mentioned bid to Johnson Controls and authorize the Board Chair to sign all documents relating to this award after review by Corporation Counsel.

**Background:**

This bid was released on February 24, 2026, on BidNet and the County website.

The vendor responses were opened on March 20, 2026. We received two (2) responses from Johnson Controls, and William E. Waler. All vendors were deemed responsive.

During the review of the bid submission both the Finance Officer and Buildings and Grounds Department determined the best value to be Johnson Controls based on the total bid cost and additional warranty items. The detailed approach best fits the needs of the facility.

**Finance/Economics:**

Chiller Replacement and Warranty Costs: \$262,205.

**Recommendation:**

Receive the award of this RFQu and authorize the Board Chair to sign all documents relating to the award of this bid after review by Corporation Counsel and to approve all future budget adjustments relating to this award.

cc: Jim Barcia, Amber Davis-Johnson, Scott Trepkowski, Cristen Gignac, Jon Morse.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (4/7/2026)

**WHEREAS,** Bay County issued IFB 2026-02 for the Bay County Jail Chiller Replacement on February 24, 2026, through BidNet and the Bay County website; and

**WHEREAS,** Vendor responses were opened on March 20, 2026, and two (2) bids were received from Johnson Controls and William E. Waler, both of which were deemed responsive; and

**WHEREAS,** Upon review of the bid submissions, the Bay County Finance Officer and Bay County Buildings and Grounds Department determined that Johnson Controls provides the best value based on total bid cost, additional warranty provisions, and an approach that best meets the needs of the facility; and

**WHEREAS,** The total cost for the chiller replacement and warranty is \$262,205; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners receives the notification of intent to award the IFB 2026-02 Bay County Jail Chiller Replacement to Johnson Controls and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Finance/Purchasing - IFB 2026-02 Bay County Jail Chiller Replacement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott E. Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
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**Nicole M. Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

To: Jerome Crete, Chairperson  
Committee of the Whole

From: Nicole Putt  
Purchasing Agent

Date: March 30, 2026

Subject: RFQu 2026-01 Bay County Medical Examiner

---

**Request:**

Receive the notification of intent to award the above-mentioned bid to Dr. William Morrone and authorize the Board Chair to sign all documents relating to this award after review by Corporation Counsel.

**Background:**

This bid was released on February 18, 2026, on BidNet and the County website.

The vendor responses were opened on March 6, 2026. We received two (2) responses from Dr. William Morrone and Saginaw County with Michigan Forensics. All vendors were deemed responsive.

During the review of the bid submission both the Finance Officer and Health Department determined the best value to be Dr. William Morrone based on the technical scores and overall cost value. The detailed approach best fits the needs of the facility.

**Finance/Economics:**

The pricing breakdown is as follows:

Medical Examiner Services: \$52,000

**Recommendation:**

Receive the award of this RFQ and authorize the Board Chair to sign all documents relating to the award of this bid after review by Corporation Counsel and to approve all future budget adjustments relating to this award.

cc: Jim Barcia, Amber Davis-Johnson, Scott Trepkowski, Joel Strasz.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/7/2026)  
 WHEREAS, Bay County issued RFQu 2026-01 for Medical Examiner Services on February 18, 2026, through BidNet and the Bay County website; and  
 WHEREAS, Vendor responses were opened on March 6, 2026, and two (2) responses were received from Dr. William Morrone and Saginaw County with Michigan Forensics both of which were deemed responsive; and  
 WHEREAS, Upon review of the submissions, the Bay County Finance Officer and Bay County Health Department determined that Dr. William Morrone provided the best value based on technical scoring, cost, and overall approach, which best meets the needs of Bay County; and  
 WHEREAS, The proposed cost for Medical Examiner Services is \$52,000; Therefore, Be It RESOLVED That the Bay County Board of Commissioners receives the notification of intent to award RFQu 2026-01 for Medical Examiner Services to Dr. William Morrone and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
 AND COMMITTEE

Finance/Purchasing - RFQu 2026-01 Bay County Medical Examiner

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/7/2026)  
 RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

3/11/2026	\$62,986.49
3/18/2026	\$811,524.73
3/25/2026	\$1,506,527.56
4/1/2026	\$479,062.10

JEROME CRETE, CHAIR  
 AND COMMITTEE

Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

**OFFICE OF ASSIGNED COUNSEL  
MONTHLY REPORT  
FEBRUARY, 2026**

	<u>Feb. 2024</u>	<u>Feb. 2025</u>	<u>Feb. 2026</u>
<b>Total Number of Arraignments:</b> .....	<b>293</b>	<b>258</b>	<b>250</b>

C.C. FEL/VOP/PPO	16	Felony	53	Traffic	62
C.C. VOB/FTA/OSC	12	Misdemeanors	59		

Arraign. Only	20	Arraign. in DC by Retained	4	Arraign. in DC by Assign.	2
D.C. VOB/FTA/OSC/FTP	17	Arraign. in DC IPP	5		

<b>Total Number of Referrals:</b> .....	<b>213</b>	<b>202</b>	<b>198</b>
---	------------	------------	------------

C.C. FEL/VOP/PPO	18	Misd.	62
Felony	54	Traffic	64

<b>Total Number of Assignments:</b> .....	<b>209</b>	<b>197</b>	<b>196</b>
---	------------	------------	------------

C.C. FEL/VOP/PPO	18	Misd.	62
Felony	54	Traffic	62

<b>Total Number of Defendants denied Court Appointed Counsel:</b> .....	<b>4</b>	<b>5</b>	<b>2</b>
---	----------	----------	----------

C.C. FEL/VOP/PPO	0	Misd.	0
Felony	0	Traffic	2

**ARRAIGNMENTS**

**JEFF MARTIN** Feb. 2024   Feb. 2025   Feb. 2026

<b>Total Arraignments:</b> .....	<b>110</b>	<b>122</b>	<b>113</b>
----------------------------------	------------	------------	------------

Felonies	30				
Misd.	25				
Traffic	42				
Arraign. Only	8	Settled at Arraignment	3		
VOB/FTA/OSC/FTP	8				

**GARSKE/HEWITT** Feb. 2024   Feb. 2025   Feb. 2026

<b>Total Arraignments:</b> .....	<b>145</b>	<b>111</b>	<b>98</b>
----------------------------------	------------	------------	-----------

Felonies	23				
Misd.	34				
Traffic	20				
Arraign. Only	12	Settled at Arraignment	0		
VOB/FTA/OSC/FTP	9				

**CIRCUIT COURT** Feb. 2024   Feb. 2025   Feb. 2026

<b>Total Arraignments:</b> .....	<b>20</b>	<b>16</b>	<b>28</b>
----------------------------------	-----------	-----------	-----------

	Arraigned by Assigned Attorney	Arraigned by Retained Attorney or IPP	Assigned without an Arraignment
C.C. FEL/VOP/PPO	14	2	4
C.C. VOB/FTA/OSC	12	0	

**ASSIGNMENTS**

There were a total of **196** defendants assigned

**ANDREA LABEAN**

Feb. 2024      Feb. 2025      Feb. 2026

Assignments: ..... **6**      **3**      **8**

		Arraigned by LaBean/Poltorak	Arraigned by LaBean on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	3		
Felonies	4			
Misd.	1			
Traffic	0			

\*Settled 1 @ Arraignment

There were a total of **196** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned. **8** or **4%**

**PAUL BUKOWSKI**

C. Johnson  
Feb. 2024      Feb. 2025      Feb. 2026

Assignments: ..... **19**      **1**      **13**

		Arraigned by Bukowski	Arraigned by Poltorak on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	1		1	1
Felonies	10			
Misd.	2			
Traffic	0			

There were a total of **196** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned. **13** or **7%**

**RYAN JANER**

M. Kanuszewski  
Feb. 2024      Feb. 2025      Feb. 2026

Assignments: ..... **49**      **11**      **18**

		Arraigned by Janer	Arraigned by Janer on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	9			
Traffic	9			

There were a total of **196** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned. **18** or **9%**

**MICHAEL HUBER**

Feb. 2024      Feb. 2025      Feb. 2026

Assignments: ..... **14**      **15**      **21**

		Arraigned by Huber/Poltorak	Arraigned by Huber on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	3		
Felonies	11			1
Misd.	7			
Traffic	0			

\*Settled 1 @ Arraignment

There were a total of **196** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned. **21** or **11%**

**AARON HETHERINGTON**

Feb. 2024      Feb. 2025      Feb. 2026

Assignments: ..... **18**      **15**      **15**

		Arraigned by Hetherington	Arraigned by Poltorak on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	1	1	2	
Felonies	8			
Misd.	6			
Traffic	0			

\*Settled 1 @ Arraignment

There were a total of **196** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Aaron Hetherington** was assigned. **15** or **8%**

**ANDREW BONNELL**

Feb. 2024      Feb. 2025      Feb. 2026

Assignments: ..... 36      42      33

		Arraigned by Bonnell	Arraigned by Bonnell on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	20	1		
Traffic	13			

There were a total of **196** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrew Bonnell** was assigned **33** or **17%**.

**ROSTER ATTORNEYS**

Feb. 2024      Feb. 2025      Feb. 2026

Assignments: ..... 67      110      88

		Arraigned by Assigned Attorney	Arraigned by Assigned Attorney on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	10	7	9	3
Felonies	21			
Misd.	17	1		1
Traffic	40			

\*Settled 3 @ Arraignment

There were a total of **196** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Roster Attorneys** were assigned **88** or **45%**.

**RETAINED ATTYS.**

**IPP**

**DENIED**

**ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO	2
C.C. VOB/FTA/OSC	
<b>Felonies</b>	<b>3</b>
Misd.	1
Traffic	
D.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	
Misd.	3
Traffic	2
D.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
Felonies	
Misd.	
Traffic	2
<b>Total Denied</b>	<b>2</b>

Assigned w/o Arraign. C.C.	4
Assigned w/o Arraign. D.C.	2

WAIVED ATTORNEY	4
-----------------	---

<b>WILL HIRE AFTER ARRAIGNMENT</b>	
<b>FELONIES</b>	<b>3</b>

CC SETTLED @ ARRAIGN.	6
DC SETTLED @ ARRAIGN.	7

<b>Total Arraignments In</b>	
Dist. Crt. By Retained	4

<b>Total Arraignments In</b>	
Dist. Court IPP	5

**COMMITTEE OF THE WHOLE  
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, MARCH 10, 2026, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

**MOTION NO.**

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
CHRISTOPHER RUPP, V. CHAIR	P	S/Y	S/Y	Y	Y	Y	M/Y	S/Y	S/Y	Y	Y	Y	S/Y
KATHY NIEMIEC	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	M/Y	Y	Y	Y	Y	Y	Y	Y
LARRY BESON	P	Y	Y	Y	Y	S/Y	S/Y	Y	Y	Y	S/Y	Y	M/Y
JESSE DOCKETT	P	Y	M/Y	S/Y	S/Y	Y	Y	M/Y	M/Y	M/Y	Y	S/Y	Y
TIM BANASZAK, EX OFFICIO	P	Y	Y	M/Y	M/Y	Y	Y	Y	Y	S/Y	M/Y	M/Y	Y

**MOTION NO.**

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
CHRISTOPHER RUPP, V. CHAIR	P	Y	Y	Y	M/Y	Y	S/Y	S/Y	Y	Y	Y	Y	Y
KATHY NIEMIEC	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	Y	Y	Y	M/Y	Y	Y	Y
LARRY BESON	P	Y	M/Y	Y	Y	Y	Y	Y	Y	S/Y	S/Y	Y	Y
JESSE DOCKETT	P	S/Y	S/Y	S/Y	S/Y	M/Y	Y	M/Y	S/Y	Y	M/Y	S/Y	S/Y
TIM BANASZAK, EX OFFICIO	P	M/Y	Y	M/Y	Y	S/Y	M/Y	Y	M/Y	Y	Y	M/Y	M/Y

**MOTION NO.**

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR	P	Y											
CHRISTOPHER RUPP, V. CHAIR	P	M/Y											
KATHY NIEMIEC	P	Y											
VAUGHN J. BEGICK	P	Y											
LARRY BESON	P	Y											
JESSE DOCKETT	P	S/Y											
TIM BANASZAK, EX OFFICIO	P	Y											

OTHERS PRESENT: C. Gignac, M. Beaver, J.Barcia, S. Trepkowski, L. Arsenault, A. Poirier, A. Davis-Johnson, T. Jerry, J. R.Gale, C.Girard, J.Oliver, M.Losey, J. Strasz, K.Day, A. Shores, J. Graham, K. Wellnitz, L. Neal

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**COMMITTEE OF THE WHOLE MINUTES  
TUESDAY, MARCH 10, 2026**

**MOTION NO.**

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**NOTE:** In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, at [www.baycountymi.gov/executive/videos](http://www.baycountymi.gov/executive/videos).

- 1. MOVED, SUPPORTED AND CARRIED TO ADD THE RESOLUTION FOR APPROVAL TO INITIATE PROCEEDINGS PURSUANT TO MCL 46.11(N) TO CONSIDER REMOVAL OF DOUGLAS STONE AS BAY COUNTY LIBRARY SYSTEM TRUSTEE AS THE FINAL ITEM UNDER PETITIONS AND COMMUNICATIONS.**
- 2. MOVED, SUPPORTED, AND CARRIED TO APPROVE THE MARCH 10, 2026, COMMITTEE OF THE WHOLE AGENDA WITH CHANGES.**
- 3. MOVED, SUPPORTED, AND CARRIED TO APPROVE FEBRUARY 10, 2026, COMMITTEE OF THE WHOLE MINUTES, AS PRINTED.**

Public input was called. Christopher Girard, Mayor of Bay City, addressed the Committee to summarize his qualifications and his desire to continue serving on the Bay Arenac Behavioral Health Authority. During the public comment period, several residents addressed the Committee regarding their experiences with the Bay County Library System and expressed support for the upcoming library millage.

- 4. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BAY COUNTY CAPITAL IMPROVEMENT BONDS, SERIES 2026 (FINANCE/BOARD OF COMMISSIONERS).**
- 5. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR SUPPORT OF MICHIGAN HOUSE BILL 5286 (2025–2026) SUPPORTING BROWNFIELD REDEVELOPMENT AND ENVIRONMENTAL CLEANUP PROGRAMS (ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT/BOARD OF COMMISSIONERS).**
- 6. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AXON ENTERPRISE, INC. AGREEMENT FOR ASSISTIVE CALL TAKING 2026-2031 (911 CENTRAL DISPATCH).**
- 7. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MOTOROLA SOLUTIONS SERVICE AGREEMENT 2026-2027 (911 CENTRAL DISPATCH).**
- 8. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR TRAVEL REQUEST TO ATTEND TYLER CONNECT 2026 CONFERENCE (911 CENTRAL DISPATCH).**
- 9. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR VENDOR AGREEMENT WITH TRICAP INC. (COMMUNITY CORRECTIONS).**

10. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AMENDMENT TO CONTRACT FOR FORENSIC PATHOLOGY SERVICES WITH DR. PATRICK CHO (HEALTH DEPARTMENT).
11. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR ADDITIONAL EGLE FUNDING FOR MATERIALS MANAGEMENT PLANNING (ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT).
12. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR SOFTBALL FIELD MAINTENANCE AGREEMENT WITH THE BAY SOFTBALL ASSOCIATION 2026 (RECREATION & FACILITIES).
13. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR RELEASE OF RFP FOR ONBOARDING SOFTWARE SOLUTIONS (PERSONNEL).
14. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR FULL-TIME COMMUNITY CENTER COORDINATOR POSITION (PERSONNEL/ RECREATION & FACILITIES).
15. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR REVISED PERSONNEL POLICY 2026 (PERSONNEL).
16. MOVED, SUPPORTED, AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2025-2026 (FINANCE).
17. MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
18. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR 2027 BUDGET SCHEDULE AND CALENDAR (FINANCE).
19. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR APPROVAL OF AUDIT F-65 FORM WITH REHMANN ROBSON (FINANCE).
20. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR PROGRAM INCOME FUNDS TRANSFER FROM HOUSING REHABILITATION LOANS (FINANCE).
21. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR REHMANN ROBSON 2026 CHANGE ORDER (FINANCE).
22. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).
23. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL REPORT FOR JANUARY 2026 (CORPORATION COUNSEL).
24. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR APPROVAL TO INITIATE PROCEEDINGS PURSUANT TO MCL 46.11(N) TO CONSIDER REMOVAL OF DOUGLAS STONE AS BAY COUNTY LIBRARY SYSTEM TRUSTEE (BOARD OF COMMISSIONERS/COMMISSIONER BANASZAK).

**25. MOVED, SUPPORTED, AND CARRIED TO ADJOURN (4:45 P.M.).**

**Submitted By:**

**Lindsey Arsenault  
Board Coordinator**